

Farmer's Market Board Meeting
December 9, 2024

Present: Kristina Bauer, Brenda Woodward, Emma Dotta, Nathan Wood, Emily Levine, Sandy Babin, Randy Wilhelm, Anuschka Bales, Seamus Newcomb, and Amanda Knapp (Carol Conron joined at 5:35 PM)

Call to Order: 4:00

1. Minutes - Amanda
 - New wording for by-laws
 - All approved
2. Treasurer report - Emma
 - All bills are paid and up-to-date!
 - Largest expense is (1) payroll, (2) music, (3) payment to the City of Sandpoint
 - All approved
3. Manager Search
 - Deadline has been extended to provide for more applicants
 - Review applicant files before December 16
 - Emily will e-mail out the interview questions
 - All applicants have been initially vetted by Emma
 - We will schedule the 4 strongest applicants first
4. Exit Interview - Emma and Kristina interviewed Carol Conron
Here are highlights:
 - Request for a process about how to handle confrontational vendors
 - Streamline the vendor map and create more of a process
 - Reinforcing the agency of the manager with support of the board
 - Wording around "organic" and how it is used among farmers and vendors
 - A subgroup of the Board that can respond quickly as issues arise
 - Develop a protocol for absences and how contact is made
 - Permanent map for reference?
 - Identify Board members with some kind of name tags or buttons
 - Improve relations with the City of Sandpoint
 - Carol has prepared documents for the hand-off to next manager
 - Bring back envelope system and receipt system
5. Fall Membership Notes
 - Kristina provided a list of comments from the meeting
 - Local? Organic? Limit vendors?
 - These items will fall under winter agenda items
6. Change of new Board members
 - Website has been updated to reflect new Board members
 - Nathan Wood (outgoing Treasurer) and Emily Levine (outgoing President) need to be removed as account signers on Umpqua accounts
 - Emma Dotta (newly elected Treasurer) and Kristina Bauer (newly elected President) will be added as new signers on Umpqua account checking account ending in 0551
 - All approved
7. Board benefits
 - "At the Fall meeting, membership fee is reimbursed and \$25 payment for gas compensation will be made for Board Members who have attended at least 70% of the meetings for that year."

- All approved
8. Market Calendar
- 25 Saturday markets - May 3 to October 18
 - October 18 would be Harvest Fest
 - Kid's Day is August 23
 - All approved
9. Application timeline for Recommitment
- Desire to balance ratio of farmers to other vendor categories and limit the amount of vendors under any certain category
 - All returning vendors will be asked to reapply with a complete description of goods
 - Applicants may or may not be approved
 - Deadline for recommitment will be set as January 31 and finalized by February 6 (phone calls will be made to farmers encouraging their recommitment)
 - Applicants who meet deadline will be given priority consideration
 - Permanent spots do not guarantee approval for participation
 - Returning vendors will be notified of new recommitment timeline by December 16
 - Discussion will be continued...
10. Returning Vendors
- The Board will contact vendors who are not in good standing and will not be invited to return for upcoming market season
 - Other questions about juried items will be addressed before reapplication

Meeting adjourned at 6:30